

**SKAGIT COUNTY FIRE DISTRICT 17**  
**Purpose: Monthly Public Fire Commissioners Meeting**

**February 12, 2024**

Commissioner Wertheimer called the **Regular Fire Commissioners** meeting to order at 7:00 pm.

**Present:** Commissioners Wertheimer, Murphy, and Francis; Chief Cole and Secretary/Treasurer Davelaar; Guest Gabe Murphy

The minutes of January 15, 2024 were unanimously approved.

**Open:** None

**Treasurer's Report:**

**Skagit County Treasurer's General Ledger Detail Report**

January Operating Fund cash balance	\$ 80,065.22
January General Investment Fund balance	\$ 12,829.55
January Capital Fund cash balance	\$ 96,360.79
January Capital Investment Fund balance	\$ 36,245.33
<b>Total</b>	<b>\$225,500.89</b>

<b>January GIFD expenditures:</b>	Expenses	\$14,574.01
	Payroll	\$ 5,132.47
	VFF Stipends	\$ 3,250.00
<b>Expense Grand Total</b>		<b>\$22,956.48</b>

<b>January GIFD Revenue</b>	Taxes collected	\$267.67
	Interest	\$ 51.93
	Cash Receipts	\$548.63
<b>January GIFD Total Revenue</b>		<b>\$868.23</b>

The following vouchers are approved for payment:

Fire Payments:	FP 02-001 through 2-009	\$10,652.09
Electronic Payments:	V9360-0201 through V9360-0205:	\$ 1,313.35
	V0591-0201 through V0591-0219:	\$ 2,255.42
	V5095-0201 through V5905-0207	\$ 353.15
Payroll Voucher:	PR 0224	\$ 5,132.47
<b>January Grand Total Payments</b>		<b>\$19,706.48</b>

The motion was made by commissioner Murphy to approve the above Expenditures and Revenue Report; motion seconded; motion carried unanimously.

**Chief's Report:** See attached report for a list of drills and responses. Downed trees were discussed. We will be sending a letter of thanks to PSE for their timely response to power outages caused by downed trees every year.

WSRB: insurance ratings for the island based on standards of care that the fire department provides; they audit the paperwork on response activities, water supply on the island, what equipment we have and how it is maintained, etc. They update their standards every three of four years. Chief Cole will be talking with Chief Noyes about details concerning audits with WSRB.

**Unfinished Business:**

- Land Donation—Karen will determine from the owner if the parcels are linked. No new update from Anya Mayo.
- Water Softener System—water was tested and passed the test for potable water. Tom Fouts is traveling, so no new update on water softener.
- Fire hall grant possibility was not discussed.

**New Business:**

- Fire Levy Lid Lift. Resolution # 469 will be prepared for next month's meeting for submission to the auditor. Committees will need to be formed for pro and con opinions to be published on the ballot. Also, an informational bulletin will need to be created for distribution to the public in advance of the initiative being published on the ballot.
- Credit card fraud. Linda's fire credit card had a fraudulent charge attempt; bank security alerted us; card was cancelled and a new credit card issued.
- Commissioners will take up the COLA increase for salaried and hourly employees at the next meeting. 2024 COLA is 3.2%, if approved the increase will be retroactive to January 2024.

Meeting adjourned at 8:00 pm. The next regular meeting will be Monday, March 11, 2024 at 7:00 pm.

**Next Resolution will be 470.**

Submitted by Linda Davelaar, District Secretary

---

Skagit County Fire District 17, Chairman