

**SKAGIT COUNTY FIRE DISTRICT 17**  
**Purpose: Regular Monthly Public Fire Commissioners Meeting**  
**Location: Guemes Island Fire Station**  
**Meeting Minutes**

**January 12, 2026**

Commissioner Wertheimer called the **Regular Fire Commissioners** meeting to order at 6:58 pm.

**Present:** Commissioners Wertheimer, Meekins and Haggerty; Fire Chief Cole and Secretary Davelaar.

The motion was made by Commissioner Haggerty to approve the minutes of December 9, 2025; **motion seconded; motion carried.**

**Open:** Commissioner Haggerty opened a discussion of budget levy procedures, budget resolution questions, and budget meeting protocols. Our internal budget sheet will be further revised/updated to reflect more accounting categories before the next commissioner’s meeting. Google Workspace/Google Docs was suggested for uploading all documents contained on the external hard drive, along with authorizing access for commissioners and staff. Commissioner Haggerty would like to see a resolution signed by all to approve the revised/updated 2026 budget spreadsheet.

**Treasurer’s Report:**

<b>December Expenditures</b>	Expenses	\$8,054.40
	Payroll	\$5,552.22
	VFF 4 <sup>th</sup> Qtr Stipend	\$7,270.00
Final December Expenditures (2026 Budget)		
	Expenses	\$6,331.48
<b>Expense Grand Total</b>		<b>\$27,208.10</b>
<b>December GIFD Revenue:</b>	Taxes collected	\$429.07
	Interest	\$191.60
	Donation	\$200.00
<b>December GIFD Total Revenue</b>		<b>\$820.67</b>

The following vouchers are approved for payment:

Fire Payments:	FP 12-001 to 12-006	\$5,933.23
Electronic Payments:	V9360-1201 to V9360-1203	\$ 539.81
	V0591-1201 to V0591-1212	\$1,439.03
	V5095-1201 to V5095-1205	\$ 142.33
Payroll Voucher:	PR 122025	\$ 5,552.22
VFF 4 <sup>th</sup> Qtr Stipend	VFF4Q	\$ 7,270.00

The motion was made by Commissioner Wertheimer to approve the above Expenditures and Revenue Report; **motion seconded; motion carried.**

**Chief's Report:** See report for a list of drills and responses.

**Unfinished Business:**

- Fire blanket acquisition discussion, including pricing; Chief Cole looking for NFPA approved items; they weigh as much as 100 pounds, and can cost as little as \$800; Commissioner Meekins plans to donate to defray the purchase price. It was strongly suggested that the department needs to add this to the 2026 equipment inventory.

**New Business:**

- Knox key boxes discussed: where to purchase, how to code (Chief Cole: be sure to request Guemes Island not Anacortes as "Location"). Can we purchase a quantity of Knox key boxes and offer them to the island residents? Chief Cole has suggested this in the past, but there was little interest among islanders.
- Do we have a vehicle schedule for replacement? Yes, we have had a replacement schedule in the past. Commissioner Haggerty can investigate available grants for vehicles and the department will proceed as our needs dictate. According to our engineer, the ambulance has approximately 5 years of service life left.

Meeting adjourned at 7:40 pm. The next regular meeting will be held at the Guemes Island fire station on **Monday, February 9, 2026.**

**Next Resolution will be 488.**

Submitted by Linda Davelaar, District Secretary

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Skagit County Fire District 17, Chairman