

SKAGIT COUNTY FIRE DISTRICT 17
Purpose: Regular Monthly Public Fire Commissioners Meeting
Location: Guemes Island Fire Station
Meeting Minutes

June 16, 2025

Commissioner Wertheimer called the **Regular Fire Commissioners** meeting to order at 7:01 pm.

Present: Commissioners Wertheimer, Meekins, and Haggerty; Fire Chief Cole and Secretary Davelaar.

The motion was made by Commissioner Haggerty to approve the minutes of May 12, 2025; **motion seconded; motion carried.**

Open Commissioner Meekins requested clarifications on budget items. **3510 Medical Equipment;** AEDs were covered by a grant of \$13,200; refurbished AEDs cost \$10,800 and will be reimbursed by Skagit EMS. **4120 Accounting Services;** Skagit County charges per quarter for accounting services with \$4,560.77 estimated for 2025; balance sheets have not been received for April, May; State of Washington charges after an audit was carried out for years 2021, 2022, and 2023 for a charge of \$2,921.10. **4700 Utilities;** PSE has grandfathered out our solar array due to age, but our mechanic continues to maintain the equipment and it is providing power to the station when needed.

Treasurer's Report:

Skagit County Treasurer's General Ledger Detail Report

May Operating Fund cash balance	\$ 121,384.91
May General Investment Fund balance	\$ 13,680.85
May Capital Fund cash balance	\$ 93,955.76
May Capital Investment Fund balance	\$ 38,650.36
Total	\$267,671.88

May GIFD Expenditure:	Expenses	\$19,134.78
	Payroll	\$ 4,761.92
	Expense Grand Total	\$23,896.70

May GIFD Revenue:	Taxes collected	\$13,718.31
	Interest	\$ 193.73
	Timber Excise	\$ 9.48
	May GIFD Total Revenue	\$13,921.52

The following vouchers are approved for payment:

Fire Payments:	FP 05-001 to 05-006	\$16,962.89
Electronic Payments:	V9360-0501 to V9360-0506	\$ 676.94
	V0591-0501 to V0591-0517	\$ 1,480.61
	V5095-0501	\$ 14.34
Payroll Voucher:	PR 052025	\$ 4,761.92

May Grand Total Payments

\$ 23,896.70

May Fire Call/Meeting Stipends \$4,020.00

The motion was made by commissioner Wertheimer to approve the above Expenditures and Revenue Report; **motion seconded; motion carried.**

Chief's Report: See report for a list of drills and responses. Tom Fouts is retiring, last day is June 25, after drill barbecue will honor his time with us. Recruit, Landon Deach, 22 years old, interested in being an EMT and eventually attending paramedic school; commissioners approved his application for service.

Unfinished Business:

- Bill Soren Property on Glencoe Lane; Commissioner Wertheimer and Fire Chief Cole will schedule a visit with Bill regarding the donation of this property to Skagit Fire District 17.
- Fire Blankets: Commissioner Meekins considering donating up to \$2,500 toward the purchase of fire blankets to extinguish EV fires; Chief Cole will research acquiring these.

New Business:

- NFPA requires we replace bunker gear every 15 years; pants and jacket \$3,000; does not include helmets or boots. SeaWestern Quote: \$50,000 for 12 pairs; motion was made by Commissioner Meekins to accept the SeaWestern quote, motion seconded, motion carried.
- Salary increase for Fire Chief Cole of \$500 per month was proposed. Motion was made by Commissioner Meekins to approve said increase, motion seconded, motion carried. 2025 COLA increase of 2.5%+2% for the remaining salaried and hourly staff was proposed. Motion was made by Commissioner Meekins to approve this increase, motion seconded, motion carried.

Meeting adjourned at 7:36 pm. The next regular meeting will be held at the Guemes Island fire station on Monday, July 14, 2025 at 7:00 pm.

Next Resolution will be 481.

Submitted by Linda Davelaar, District Secretary

Skagit County Fire District 17, Chairman