

SKAGIT COUNTY FIRE DISTRICT 17
Purpose: Monthly Public Fire Commissioners Meeting

March 11, 2024

Commissioner Wertheimer called the **Regular Fire Commissioners** meeting to order at 7:00 pm.

Present: Commissioners Wertheimer, Murphy, and Francis; Chief Cole and Secretary/Treasurer Davelaar

The minutes of February 12, 2024 were unanimously approved.

Open: None

Treasurer's Report:

Skagit County Treasurer's General Ledger Detail Report

February Operating Fund cash balance		\$ 71,465.06
February General Investment Fund balance		\$ 12,897.40
February Capital Fund cash balance		\$ 96,169.13
February Capital Investment Fund balance		\$ 36,436.99
	Total	\$216,968.58
February GIFD expenditures:		
	Expenses	\$27,540.67
	Payroll	\$ 4,199.98
	VFF Stipends	\$ 1,385.00
	Expense Grand Total	\$31,740.65
February GIFD Revenue		
	Taxes collected	\$5,233.03
	Interest	\$ 68.39
	Cash Receipt	\$5,637.88
	February GIFD Total Revenue	\$10,939.30

The following vouchers are approved for payment:

Fire Payments:	FP 3-001 through 3-007	\$26,083.44
Electronic Payments:	V9360-0301 through V9360-0303:	\$ 481.93
	V0591-0301 through V0591-0310:	\$ 961.80
	V5095-0301:	\$ 13.50
Payroll Voucher:	PR 0324	\$ 4,199.98
	February Grand Total Payments	\$31,740.65

The motion was made by commissioner Murphy to approve the above Expenditures and Revenue Report; motion seconded; motion carried unanimously.

Chief's Report: See attached report for a list of drills and responses. Chief Cole reported that ten of our VFFs are attending the EMT course on island; 8 newbies and two experienced EMTs who are refreshing their skills. The course has been an intensive, challenging experience with lots of hands-on classes, as well as loads of homework. Matt Enos and Eric Kankaala are generously providing food and drink for the crew and instructors on Saturdays.

Unfinished Business:

- Land Donation—Karen will determine from the owner if the parcels are linked. No new update from Anya Mayo.
- Water Softener System—water has passed all three tests to date; Tom Fouts is still out of town. Commissioner Franics stated that guidelines require three bids, and public works projects must meet Prevailing Wage Laws. He also suggested that RCW's need to be checked, and SOGs will need updating so that future projects and bids are easier to navigate. Chief Cole agreed to work on this as soon as the EMT course concludes.
- Fire hall grant possibility was not discussed.

New Business:

- Fire Levy Lid Lift. Resolution # 469 prepared for signatures and will be taken to the Skagit County Auditor by Secretary Davelaar. After discussion, motion made by commissioner Murphy to accept the resolution as written, motion seconded, motion carried unanimously. Website article requesting Pro & Con arguments from the community discussed; motion made by commissioner Francis to accept the article as written, motion seconded and carried unanimously. Commissioner Wertheimer will post the article on the website.
- Commissioners will take up the COLA increase for salaried and hourly employees; 2024 COLA is 3.2%; when approved, the increase +2% will be retroactive to January 2024. Commissioners asked Secretary Davelaar to prepare Resolution 470 for their signatures at the next meeting.
- John Hoenselaar's bench donation to the fire department: thank you card signed by the commissioners.

Meeting adjourned at 7:38 pm. The next regular meeting will be Monday, April 15, 2024 at 7:00 pm.

Next Resolution will be 471.

Submitted by Linda Davelaar, District Secretary

Skagit County Fire District 17, Chairman