

**SKAGIT COUNTY FIRE DISTRICT 17**  
**Purpose: Regular Monthly Public Fire Commissioners Meeting**  
**Location: Guemes Island Fire Station**  
**Meeting Minutes**

**August 11, 2025**

Commissioner Wertheimer (via Zoom) called the **Regular Fire Commissioners** meeting to order at 7:10 pm.

**Present:** Commissioners Wertheimer, Meekins and Haggerty; Fire Chief Cole and Secretary Davelaar.

The motion was made by Commissioner Haggerty to approve the minutes of July 14, 2025; **motion seconded; motion carried.**

**Open:** Commissioner Haggerty discussed meeting with the Skagit County auditor. Good conversation and learned a lot. Payroll for salaried personnel needs to be submitted for the current month; to “catch up” with this change, Secretary Davelaar will prepare payroll for Chief Cole for August and September 2025 and submit this to the commissioners at the September meeting. The motion was made by Commissioner Meekins to pay the fire chief’s salary for the month earned; **motion seconded; motion carried.** Budget draft document reviewed, capital fund questions and procedures, etc., discussed. Commissioner Haggerty will work with Secretary Davelaar to review the budget draft form and make determinations on the budget status—up or down and report results to the board of commissioners.

**Treasurer’s Report:**

**Skagit County Treasurer’s General Ledger Detail Report**

July Operating Fund cash balance	\$ 84,156.22
July General Investment Fund balance	\$ 13,781.94
July Capital Fund cash balance	\$ 93,670.19
July Capital Investment Fund balance	\$ 38,935.93
<b>Total</b>	<b>\$230,544.28</b>

<b>July GIFD Expenditure:</b>	Expenses	\$19,664.19
	Payroll	\$ 5,500.03
	<b>Expense Grand Total</b>	<b>\$25,164.22</b>

<b>July GIFD Revenue:</b>	Taxes collected	\$ 907.89
	Interest	\$ 194.39
	Donations	\$1,050.00
	EMS Reimbursement for refurbished AEDs	\$10,881.13
	<b>July GIFD Total Revenue</b>	<b>\$13,033.41</b>

The following vouchers are approved for payment:

Fire Payments:	FP 07-001 to 07-003	\$16,663.78
Electronic Payments:	V9360-0701 to V9360-0704	\$ 327.79
	V0591-0701 to V0591-0711	\$ 2,509.43

	V5095-0701	\$ 163.19
Payroll Voucher:	PR 072025	\$ 5,500.03

**July Grand Total Payments**

**\$25,164.22**

**July Fire Call/Meeting Stipends \$2,735.00**

The motion was made by Commissioner Haggerty approve the above Expenditures and Revenue Report;  
**motion seconded; motion carried.**

**Chief's Report:** See report for a list of drills and responses.

**Unfinished Business:**

- None

**New Business:**

- None

Meeting adjourned at 7:36 pm. The next regular meeting will be held at the Guemes Island fire station on **Tuesday, September 9, 2025** at 7:00 pm.

**Meeting Dates to remember:** **Tuesday**, September 9, 2025  
Monday, October 13, 2025  
Monday, November 10, 2025  
**Tuesday**, December 9, 2025

**Next Resolution will be 483.**

Submitted by Linda Davelaar, District Secretary

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Skagit County Fire District 17, Chairman