

SKAGIT COUNTY FIRE DISTRICT 17
Purpose: Regular Monthly Public Fire Commissioners Meeting
Location: Guemes Island Fire Station
Meeting Minutes

July 14, 2025

Commissioner Wertheimer called the **Regular Fire Commissioners** meeting to order at 7:00 pm.

Present: Commissioners Wertheimer, and Haggerty; Fire Chief Cole and Secretary Davelaar.

The motion was made by Commissioner Haggerty to approve the minutes of June 16, 2025; **motion seconded; motion carried.**

Open: None

Treasurer's Report:

Skagit County Treasurer's General Ledger Detail Report

June Operating Fund cash balance		\$ 103,675.28
June General Investment Fund balance		\$ 13,731.72
June Capital Fund cash balance		\$ 93,812.05
June Capital Investment Fund balance		\$ 38,794.07
Total		\$250,013.12

June GIFD Expenditure:	Expenses	\$ 9,389.85
	Payroll	\$ 5,686.37
Expense Grand Total		\$15,076.22

June GIFD Revenue:	Taxes collected	\$757.58
	Interest	\$196.96
	Donations	\$530.00
June GIFD Total Revenue		\$1,485.16

The following vouchers are approved for payment:

Fire Payments:	FP 06-001 to 06-010	\$ 5,246.03
Electronic Payments:	V9360-0601 to V9360-0606	\$ 464.67
	V0591-0601 to V0591-0619	\$ 3,093.46
	V5095-0601 to V0591-0606	\$ 423.60
Payroll Voucher:	PR 052025	\$ 5,686.37
VFF Second Quarter Payroll		\$ 9,240.00
June Grand Total Payments		\$24,154.13

June Fire Call/Meeting Stipends \$2,575.00

The motion was made by commissioner Wertheimer to approve the above Expenditures and Revenue Report; **motion seconded; motion carried.**

Chief's Report: See report for a list of drills and responses.

Unfinished Business:

- Bill Soren Property on Glencoe Lane; Commissioner Wertheimer and Fire Chief Cole will schedule a visit with Bill regarding the donation of this property to Skagit Fire District 17.
- Fire Blankets: Commissioner Meekins is considering donating up to \$2,500 toward the purchase of fire blankets to extinguish EV fires; Chief Cole will research acquiring these.

New Business:

- Skagit County Auditor has established a new "hard deadline" for payroll submissions. Payroll must be submitted by the 15th of the month, or the payroll is delayed to the next pay period. The current months affected by this deadline are September and December 2025. We have been delaying the fire meeting to accommodate the release of our Visa statements, which fall around the 7th or 8th of the month, to the following Monday. Secretary Davelaar suggested that the meeting take place on Tuesday, September 09 and December 09, 2025, to submit both payroll and invoices in a timely manner, if this agreeable to the commissioners. The motion was made by Commissioner Haggerty to approve the change in meeting dates, **motion seconded; motion carried.** Resolution 482 has been prepared for signatures.

Meeting adjourned at 7:36 pm. The next regular meeting will be held at the Guemes Island fire station on Monday, August 11, 2025 at 7:00 pm.

Next Resolution will be 483.

Submitted by Linda Davelaar, District Secretary

Skagit County Fire District 17, Chairman