

SKAGIT COUNTY FIRE DISTRICT 17
Purpose: Regular Monthly Public Fire Commissioners Meeting
Location: Guemes Island Fire Station
Meeting Minutes

June 8, 2026

Commissioner Haggerty called the **Regular Fire Commissioners** meeting to order at 7:00 pm.

Present: Commissioners Meekins and Haggerty; Fire Chief Cole and Secretary Davelaar.

The motion was made by Commissioner Haggerty to approve the minutes of May 11, 2026; **motion carried.**

Open:

Treasurer's Report:

Skagit County Treasurer's General Ledger Detail Report

May Operating Fund cash balance		\$146,647.20	
May General Investment Fund balance		\$ 17,556.76	
May Capital Fund cash balance		\$ 85,046.81	
May Capital Investment Fund balance		\$ 37,092.34	
Total			\$286,343.11
May Expenditures	Expenses	\$5,494.62	
	Payroll	\$5,229.13	
Expense Grand Total			\$10,723.75
May GIFD Revenue:	Tax Collection	\$21,805.67	
	Donations	\$ 2,500.00	
	Interest	\$ 193.36	
May GIFD Total Revenue			\$24,502.15
The following vouchers are approved for payment:			
Fire Payments:	FP 05-01 to 05-03	\$3,164.94	
Electronic Payments:	V9360-0501 to V9360-0502	\$ 431.35	
	V5202-0501 to V5202-0510	\$1,414.84	
	V5095-0501 to V5095-0502	\$ 483.49	
Payroll Voucher:	PR 052026	\$ 5,229.13	
May Grand Total Expenses			\$10,723.75

May VFF Stipend (banked monthly) \$2,495.00

The motion was made by Commissioner Haggerty to approve the above Expenditures and Revenue Report; **motion carried.**

Secretary Davelaar was asked to make corrections to budget spreadsheet: Revenue block formulas broken, starting at D6; Commissioner Haggerty requested that the Equipment line #6400 be filled in on the budget spreadsheet; \$71,353.

Chief's Report: See report for a list of drills and responses.

Unfinished Business:

- Commissioner vacancy update, search ongoing.
- Review Google Drive layout and sharing process: Commissioner Meekins. Set up access for commissioners, editing permissions, hierarchy of sharing. Meekins and Davelaar will work on setting up the folders and cataloging. No patient information is stored on computers in accordance with HIPAA protocols and the law.

New Business:

- Change meeting date for July; meeting will take place on July 8 at 7 pm; Resolution 492 has been prepared for signature
- Add Google Calendar to fire department business: Commissioner Haggerty will take this on
- Cash policy: how much in reserve, how much to keep in accounts: Commissioner Haggerty asked investment officer Davelaar to transfer as much cash as feasible out of the operating fund and transfer to the investment fund; Davelaar will determine the amount to remain in the operating fund to cover accounts payable for a quarter. The same strategy will be used for the capital fund, transferring the majority of cash from the capital fund to the investment fund.
- Capital asset replacement 5-year plan: Commissioner Haggerty has provided a printout of current assets and their value; asking for additions or corrections to the list; we will be researching replacement possibilities and grants available to help with major costs, such as vehicle replacement.

Meeting adjourned at 8:15 pm. The next regular meeting will be held at the Guemes Island fire station on **Wednesday, July 8, 2026 at 7 pm.**

Next Resolution will be 493.

Submitted by Linda Davelaar, District Secretary

Skagit County Fire District 17, Chairman