

**SKAGIT COUNTY FIRE DISTRICT 17**  
**Regular Commissioner Meeting**  
(minutes pending approval)

**January 11, 2021**

Commissioner Margeson called the **Regular Fire Commissioners** meeting to order at 7:03 pm.

**Because of COVID-19, the January 11, 2021 meeting was conducted virtually.**

**Present:** Commissioners Margeson and Murphy, Chief Snell, Assistant Chief Enos, Treasurer Davelaar, Secretary Kankaala

The **minutes of December 11, 2020** were unanimously approved.

**Treasurer's Report:** Beginning December Operating Fund cash balance was \$90,054.71. Beginning December General Investment Fund balance was \$12,030.92. Beginning December Capital Fund cash balance was \$102,844.83. The beginning December Capital Investment Fund balance was \$33,989.01. Grand total is \$238,919.47.

December expenses were \$2,659.30. Payroll for December was \$2,414.84, and VFF stipends were \$2,925.00. The grand total of expenditures in December was \$17,296.21.

January 2021 budget expenditures amount to \$485.00 for Skagit 911.

December revenue included \$725.02 in taxes collected, \$200.00 in donations, and \$1.52 in interest. Total December revenue was \$926.54.

**District 17 Commissioners reviewed and approved the Treasurer's Report, invoices, and firefighter stipends at their January 11, 2021 public meeting. Commissioner Murphy made a motion to accept the Treasurer's Report, and Commissioner Margeson seconded; motion was approved unanimously.**

**Open:** none

**Chief's Report:** See attached report for a list of drills and responses.

- The District 17 Fire Commissioners approved the application for District 17's new hire, Lynette Mattke.
- Seven members of GIFD have received their first dose of the COVID Vaccine.

**Old Business:**

- The 2021 Budget was discussed and approved in November 2020

- The District 17 Commissioners voted to increase the stipends for fire/ems calls from \$10.00 to \$15.00, the IC/EMT lead on calls from \$20.00 to \$25.00, on island training from \$15.00 to \$20.00, web based training from \$15.00 to \$20.00, and weekly drills from \$15.00-\$20.00. The Commissioners also voted to increase the stipends by \$5.00 per year, starting in 2021, for the years 2021, 2022, and 2023. Salaried employees' compensation shall increase by 15% for 2021 in addition to the annual COLA, plus 2%. Hourly employees compensation, secretary and treasurer, shall increase to \$25.00/hour, plus COLA, plus 2% . Mechanic's compensation shall increase to \$30.00/hour, plus COLA, plus 2%. Commissioner Murphy made a motion, Commissioner Margeson seconded. **This will be Resolution 434.**
- GIFD is hoping to start a fire safety program with members of the community this spring, pending COVID restrictions.
- The District 17 commissioners are suggesting that the meeting room at the District 17 fire hall be named after the late Commissioner Dugan. The District 17 commissioners have also suggested naming the command rig after the previous fire chief, Gerry Francis.

**New Business:**

- The District 17 Commissioners are looking to fill the recently vacated commissioner seat. If interested, the District 17 commissioners are asking for a letter of interest be sent to [erick@guemesfire.org](mailto:erick@guemesfire.org) by 1/29/2021. The letter of interest should include the following
  - Why do you have the interest in becoming a commissioner for District 17
  - Any relative experience you might have in public service or government
  - The connection you hold to Guemes Island
  - Any firefighting or/and emergency or health related experience
  - Any other relative experience

Tentatively, interviews will be held the week of 2/1/2021, and a decision will be made by 2/8/2021, end of day.

Please reach out to Eric Kankaala, at [erick@guemesfire.org](mailto:erick@guemesfire.org) if you have any questions.

The next resolution will be 435.

The **next regular meeting** will be February 8, 2021 at **7:00 PM**. The meeting will be conducted virtually.

The meeting adjourned at 7:54 PM.

Submitted by Eric Kankaala, Secretary