

SKAGIT COUNTY FIRE DISTRICT 17
Purpose: Regular Monthly Public Fire Commissioners Meeting
Location: Guemes Island Fire Station
Meeting Minutes

October 12, 2026

Commissioner Haggerty called the **Regular Fire Commissioners** meeting to order at 7:00 pm.

Present: Commissioners Haggerty, Meekins and Vammen; Fire Chief Cole, Secretary Davelaar.

The motion was made by Commissioner Haggerty to approve the minutes of September 14, 2026, including corrections; **motion seconded, motion carried.**

Motion was made by Commissioner Vammen to approve the meeting agenda, **motion seconded, motion carried.**

Open: None

Treasurer's Report:

Skagit County Treasurer's General Ledger Detail Report

September Operating Fund cash balance			\$64,669.70
September General Investment Fund balance			\$53,452.87
September Capital Fund cash balance			\$35,046.81
September Capital Investment Fund balance			\$113,308.21
Total			\$266,477.59
September Expenditures	Expenses	\$8,041.14	
	Payroll	\$5,618.86	
Expense Grand Total			\$13,660.00
September GIFD Revenue:	Tax Collection	\$8,464.41	
	Donations	\$25,450.00	
	Interest	\$ 752.04	
September GIFD Total Revenue			\$34,666.45

The following vouchers are approved for payment:

Fire Payments:	FP 09-001 to 09-008	\$8,041.14
Electronic Payments:	V9360-0901 to V9360-0904	\$ 320.38
	V5202-0901 to V5202-0909	\$ 666.75
	V5095-0901 to V5095-0904	\$ 168.09
Payroll Voucher:	PR 092026	\$5,618.86

September Total Expenses		\$13,660.00
	Plus VFF 3rd QTR 2026	<u>\$ 9,200.00</u>
Grand Total September		\$22,860.00
VFF Stipends (banked monthly) \$3,460.00		

Commissioner Haggerty made the motion to approve the Treasurer's Report, **motion seconded, motion carried.**

Donations destination discussed. Commissioner Haggerty moved to have the investment officer transfer the September donations totaling \$450 to the capital fund; **motion seconded, motion carried.**

Unresponsive cells on the budget worksheet discussed. Commissioner Haggerty will assist the secretary with difficulties moving folders into Google Workspace Shared Drives; changes in permissions might solve some of these issues.

Discussion addressing transparency issues arising from capital fund transfers; creating a category tracking incoming/outgoing transactions on the budget spreadsheet; also creating a 13-month budget spreadsheet in Excel spreadsheets was discussed. Commissioner Haggerty and Secretary Davelaar will work on this before presenting it to the board for approval.

Chief's Report: See report for a list of drills and responses.

Unfinished Business:

- Capital planning—Commissioner Haggerty has posted an Asset Replacement Plan on GIFD's Google Workspace; with Chief Cole's help adding SBCAs, new helmets, AEDs, numbers of replacement items needed and cost, to the plan.
- DNR and Firehouse Subs have grants available to Skagit County fire districts.
- Commissioner Vammen introduced a WA State DNR grant form for surplus equipment; 11 surplus brush rigs are available now, deadline for form submission is November 1, 2026. Chief Cole and Commissioner Vammen will work together to get this submitted.

New Business:

- Minutes Review discussion. The commissioners and the fire chief can request revisions to the draft minutes from the secretary. Before signing the minutes, the chairman of the board has the final approval of revisions submitted to the secretary.
- Schedule 2027 Budget Levy meeting; \$334,848 is the 2027 figure from the Assessor's office. Commissioners will meet to discuss the 2027 budget levy at the next regular meeting on November 9, 2026 at 6:30 pm.
- Commissioner Meekins discussed making a capital donation of \$100,000 before the end of the year; the Skagit County Auditor has stated that we can accept donations of stock.

Meeting adjourned at 8:00 pm. The next regular meeting will be held at the Guemes Island fire station on **Monday, November 9, 2026 at 6:30 pm.**

Next Resolution will be 496.

Submitted by Linda Davelaar, District Secretary

Skagit County Fire District 17, Chairman

